

STUDENT VISA REQUIREMENTS FOR SCHOOL PROGRAMS IN ITALY

The Head of the School / University must formally appoint a person (**Study Abroad Advisor**) to deal directly with the Visa Office.

The Study Abroad Advisor must appear in person at this Consulate, bringing the official letter of appointment, a document certifying that the school is registered with the Provincial Ministry of Education and valid photo ID.

He must complete and sign a letter similar to the one shown in [**letter for a school program form (13)**], indicating the following information:

- program description, duration and location in Italy;
- itemized list of paid program expenses (i.e.: fees relating to the course, accommodation, flight, etc.);
- statement of intent to purchase health insurance for the students in Italy (i.e.: INA – Assitalia or similar insurance policy);
- statement of intent to contact the competent local Police Office (“Questura”) within 8 working days in order to obtain the temporary residence permit (“Permesso di Soggiorno”);
- confirmation of assumption of financial responsibility by the parents;
- alphabetical list of the students enrolled and their particulars (place and date of birth and nationality).

The Study Abroad Advisor must also provide the following documentation for each student:

- [**Visa application form (1)**] plus one recent passport photo;
- passport valid for 90 days beyond the return trip from Italy, and photocopy thereof (main pages only);
- affidavit of financial support from the applicant’s parents [**Affidavit of financial support for student visa form (4)**];
- detailed flight schedule;

If the student is already insured, please provide proof of coverage [**Confirmation of health coverage by a Canadian Insurance Company form (9)**].

If the student is a minor:

- consent of both parents [**Parental consent for a minor form (6)**], with designation of the person or institution responsible for the minor during his/her stay in Italy;
- acceptance of responsibility by the person or institution charged with the minor in Italy [**Assumption of responsibility for a minor in Italy form (7)**].

Applicants with a Canadian student visa must ensure that their visa is valid for 60 days beyond the return trip from Italy and has a multiple number of entries.